

**PROCEEDINGS OF IQAC MEETING HELD ON 19.09.2017 AT 3PM IN THE  
CONFERENCE HALL OF THE UNIVERSITY**

**Members Present:**

1. Prof. C.R. Tripathy, Vice Chancellor, Sambalpur University	<b>Chairperson</b>
2. Prof. B. Satpathy, Chairman, PG Council, Sambalpur University	Member
3. Prof. S.K. Sahu, Registrar, Sambalpur University	Member
4. Dr. S.K. Swain, Controller of Examinations, Sambalpur University	Member
5. Prof. (Mrs.) P.K. Mishra, School of Chemistry, Sambalpur University	Member
6. Prof. A.K. Mohapatra, Department of English, Sambalpur University	Member
7. Prof. B. Maharana, Dept. of Lib. and Information Sciences, Sambalpur University	Member
8. Prof. P.K. Naik, Department of Biotechnology and Bioinformatics, Sambalpur University	Member
9. Prof. B.B. Pati, Department of Electrical Engineering, VSSUT	Member
10. Dr. N. R. Satapathy, Director, SUIIT, Sambalpur University,	Member
11. Dr. D. K. Mahalik, Dept. of Business Administration, Sambalpur University	Member
12. Mr. S.P. Rout, Deputy Registrar, Sambalpur University	Member
13. Er. S.K. Mohanty, Asst. Engineer, Sambalpur University	Member
14. Sri C. Sahu, INSPIRE Fellow, Dept. of Environmental Sc., Sambalpur University	Member
15. Prof. P.K. Behera, School of Chemistry, Sambalpur University	Co-opted Member
16. Prof. Shreerup Goswami, Department of Earth Sciences, SU	Director -cum-Member Secretary

At the outset Director-cum-Member Secretary, IQAC, Prof. Shreerup Goswami welcomed esteemed Vice Chancellor and Chairman, IQAC, Prof. C.R. Tripathy and all the members of the Cell and presented the minutes of the last IQAC meeting held on 29<sup>th</sup> April, 2017.

1. The IQAC confirmed the minutes of the IQAC meeting held on 29<sup>th</sup> April, 2017. The Committee appreciated the appointment of Placement Officer, Administrative Officer, Physical Education Officer.
2. It is resolved that the Placement Officer of the University will organize a workshop to make aware all post graduate students, research scholars and teachers about different fellowships like Fulbright-Nehru Master's fellowship; Fulbright-Nehru Doctoral Research fellowship; Postdoctoral Research fellowship; Fulbright-Nehru Academic and Professional Excellence Fellowships; Fulbright-Kalam Climate Fellowship; Hubert H. Humphrey Fellowship Program, Common Wealth Fellowship, DAAD Fellowship, Humboldt Fellowship, Raman Fellowship and BOYSCAST Fellowship etc.
3. It is resolved that Dr. N.R. Satapathy shall be authorized to update the website of the University taking the data of different Departments and Central facilities. The Registrar was requested to issue a letter to all Units/ Head of the Departments to provide data to Dr. N.R.

1/3

S. Goswami  
10.10.17



Satapathy for the purpose. List of the members of senates should be updated. The Curriculum Vitae of all the teachers including newly recruited teachers should be uploaded.

The committees are constituted to search for gaps in websites and are requested to submit their report to Dr. N. R. Satapathy for necessary action at his end to update the University Website.

**Committee for Central facility**

Prof. Sanjat Kumar Sahu, Registrar

Sri S. P. Rout, Deputy Registrar

**Committee for Science Departments**

Prof. Pradipta K. Behera, School of Chemistry

Prof. P.K. Naik, Department of Bioinformatics and Biotechnology

Prof. Shreerup Goswami, Department of Earth Sciences

**Committee for Humanities and Social Sciences**

Prof. A.K. Mohapatra, Department of English

Prof. Bulu Maharana, Department of Library and Information Sciences

Dr. D. K. Mahalik, Dept. of Business Administration

4. A Final reminder will be issued (through email) to all the Departments to submit AQAR (2015-16 and 2016-17), Students' feedback (2015-16 and 2016-17), Annual Self-Assessment for the Performance Based Appraisal System (PBAS) of all the teachers of Sambalpur University, SUIT and L.R. College latest by 25<sup>th</sup> September, 2017.

5. The following proposals are put forth by the IQAC for consideration of the University authorities.

(i). The faculty who are presenting papers in National and International Conferences will be asked to make a power point presentation in the Department. The respective Heads of the Department will take responsibility to organise such presentation. The teams already constituted for the assessing academic performance of teachers may also be invited.

**I. Humanities & Social Sciences**

Prof. A.K. Mohapatra, Department of English

Prof. Bulu Maharana, Department of Library and Information Sciences

Prof. J. Xaxa, Department of Political Science

Prof. S.R. Mohapatra, Department of Law

**II. Science & Engineering**

Prof. (Mrs.) Pramila Mishra, School of Chemistry

Prof. D.P. Ojha, School of Physics

Prof. P.K. Naik, Department of Biotechnology and Bioinformatics,

Dr. Nalini Kanta Barpanda, Department of Electrical & Electronics Engineering, SUIT

(ii). The University should have an institutional repository of papers, books, proceedings etc. published by the faculties of the University. Prof. Bulu Maharana, Department of Library and Information Sciences is entrusted to take the initiative to set up an institutional repository by the help of newly recruited Assistant Librarians.



(iii). The Head of the Departments should organise extramural lecture series inviting eminent persons in their field.

(iv). The Committee constituted for NIRF (National Institutional Ranking Framework, Ministry of Human Resource Development, Government of India) shall upload the application for NIRF in time.

(v). One faculty in each Department shall be identified by the concerned HoDs, who should be entrusted to deal with timely compilation of AQAR, Student feedback forms and collection of PBAS of faculties of the Department for onward transmission to IQAC Cell through their respective Head of the Departments.

(vi). IQAC proposed the University for signing MoU between Sambalpur University and CMGI, Government of Odisha and CSC e-Governance Services India Ltd. (CSC-SPV), Government of India for digitization of matters related to the University examinations.

(vii). IQAC proposed that SUIIT and LR College should go for NAAC accreditation.

(viii). IQAC also suggested that SUIIT should go for AICTE approval.

(ix). IQAC also recommended that the steps may be taken for initiation of National Academic Depository. Registrar is requested to form a Committee for the said purpose.

(x). The IQAC also proposed the University authority to encourage the non-autonomous Departments to apply for the autonomy and to renew the autonomy of the existing autonomous Departments (if required).

The meeting ended with vote of thanks.

*S. Goswami*  
18.10.17  
Director cum Member Secretary, IQAC

Approved

*[Signature]*  
10.10.17

Vice Chancellor